



KANNUR UNIVERSITY

School of Lifelong Learning

Centre for Private Registration

Three Year UG (FYUGP Pattern – private registration scheme--2024 Admission)

No. SLL1/SLL1- II/265/2026

Kannur; Date:03.10.2026

INSTRUCTIONS

Instructions to Candidates Regarding the Submission of Assignments for Continuous Comprehensive Assessment (CCA) of the Fourth Semester B.Com. / B.B.A. / B.C.A. / B.A. Political Science / B.A. History / B.A. English / B.A. Malayalam / B.A. Afzal-ul-Ulama / B.A. Arabic & Islamic History / B.A. Urdu & Islamic History Degree (Three Year UG - FYUGP Pattern - Regular - 2024 Admission) Examinations, April 2026, under the Private Registration Scheme

A. Ensure That You Have Registered for the Examination

1. The Continuous Comprehensive Assessment (CCA) for courses in the Fourth Semester of all three year undergraduate programmes (FYUGP pattern) under the Private Registration Scheme of the School of Lifelong Learning for 2024 admission (**except the DSC Major Course in Computer Application with practical of the B.C.A. Programme**) shall be based on assignments, in accordance with clause 13.2 of the Kannur University Regulations for Three Year Undergraduate Programmes under the FYUGP Pattern (KU-SLL-FYUGP-REGULATIONS 2024) and other enabling provisions therein.

2. **Only those candidates who have registered** for the Fourth Semester B.Com. / B.B.A. / B.C.A. / B.A. Political Science / B.A. History / B.A. English / B.A. Malayalam / B.A. Afzal-ul-Ulama / B.A. Arabic & Islamic History / B.A. Urdu & Islamic History Degree (Three Year UG - FYUGP Pattern - Regular - 2024 Admission) Examinations, April 2026, under the Private Registration Scheme, **are eligible to submit assignments.**

3. Submission of assignments is compulsory. No grade will be awarded for a course if the candidate fails to submit the assignment, even if he/she has appeared for the end semester

Examinations

B. Online Payment of Fees and Downloading Question Papers and Covering Sheets



4. To make online payment and to download Question Papers and Covering Sheets, visit the Kannur University website at www.kannuruniversity.ac.in. Navigate to **Academics > Private Registration > Assignment > UG > Three Year UG (FYUGP Pattern - 2024 Admission)**.

5. As you know, the Fourth semester of your programme consists of courses (papers) in **VAC , SEC, DSC Major**. After you log in with your enrolment number and date of birth, the courses (papers) you have registered for your IV semester April 2026 examination will be displayed under the head **"Verify and confirm your data"**. If the courses (papers) displayed are the ones you have registered for your IV semester April 2026 examination, you can save and proceed to the Payment Page (SBI e-payment). In case there is any discrepancy, please contact the IT Cell via email at development@kannuruniversity.ac.in, attaching a copy of your hall ticket for the Fourth Semester April 2026 examination, and IT Cell will give you instructions to proceed further. You can also contact the **IT Cell at 0497 2715176** or the **School of Lifelong Learning (General Section) at 0497 2715183**.

6. The total fee for the assignment is **₹540/-** (Rupees Five Hundred and Forty Only) (₹90 per course (paper)). The fee should be paid only through the payment link provided in the login page. While paying the fee, do not click the back button or refresh the page. Wait until the **'Assignment Fee Remittance Details'** are displayed on the screen to ensure the completion of the transaction.

7. After successful online payment, you can download **the question paper (for each course (paper)) and the covering sheet (for each course (paper))**. After downloading, verify that you have received the correct question paper for each course (paper) concerned. In case of any discrepancy, please contact the **IT Cell at 0497 2715176** or the **School of Lifelong Learning (General Section) at 0497 2715183**.

8. Piecemeal submission of assignments will not be permitted. Therefore, the total fee for all the allotted courses of the semester shall be paid in full. Fee once remitted will not be refunded.

C. Instructions for Using Covering Sheets

9. After the successful payment of the fee online, download the covering sheet (separate for each course) for submitting the assignment. Ensure that your enrolment number, fee details, and the course name for which that covering sheet to be used, are clearly printed on each sheet. The fee details provided on the covering sheet should be noted for future reference. **Assignments submitted without a covering sheet will not be accepted or evaluated**. Candidates shall sign the declaration on the covering sheet. **Assignments without signed declaration will be rejected**.

10. Use only the covering sheet downloaded after making an online payment. **Assignments submitted with a covering sheet in any other format or linked to a different payment method will summarily be rejected**.

11. If the assignment attached to a covering sheet does not correspond to the course specified on



the sheet, it will not be evaluated, and the Continuous Comprehensive Assessment (CCA) for that course (paper) will be recorded as **absent**. Therefore, please ensure that the assignment matches the course (paper) listed on the covering sheet.

D. Preparing Assignments

12. The Continuous Comprehensive Assessment (CCA) of a Discipline Specific Course (DSC) (**Major**) is for a maximum **30 marks**. The Continuous Comprehensive Assessment (CCA) of **VAC/SEC** Course carries a maximum **25 marks**.

13. For assignments of CCA of a Discipline Specific Course (DSC) (**Major**), candidates shall answer six essay questions, each for 10 marks, from a choice of eight questions, covering the course syllabus or as specified in the question paper. Marks scored out of 60 will be converted to marks out of 30 and awarded

14. For assignments of CCA of **VAC or SEC**, candidates shall answer five essay questions, each for 10 marks, from a choice of seven questions, covering the course syllabus or as specified in the question paper. Marks scored out of 50 will be converted to marks out of 25 and awarded.

15. Candidates shall write answers neatly and legibly in their own handwriting, using a pen in blue or black ink, and not using a pencil.

16. Differently-abled candidates unable to write assignments in their own handwriting shall submit a request, along with a copy of their disability certificate, to the Director, School of Lifelong Learning, for permission to use a scribe or submit a typed assignment. A copy of the document permitting the same shall be attached to the assignments of all semesters.

17. Candidates are advised **not to reproduce exact extracts** from books, notes, internet sources, or use AI or other tools to answer assignment questions. Answers shall be written in the candidate's own words. Copying verbatim from books or downloading from internet sources should be avoided. If assignments of two or more candidates are found to be similar or identical based on the evaluator's report, the matter shall be treated as a suspected case of malpractice and follow up action will be taken as per the rules.

18. Assignments shall be written on A4-sized paper (*standard quality plain paper - 75 to 80 GSM*) only. Undersized or thin paper is not permitted. A **1-inch margin must be left on the left, top, and bottom of each page**.

19. The **title of the course (paper)** shall be written in capital letters at the top of the first page of the assignment. Questions should be reproduced before each answer. For lengthy questions, clearly state the question number and the first sentence of the question.

20. Answers may be written in English or Malayalam. However, in the case of courses in language discipline, the answers shall be written in the language concerned except otherwise directed.

21. Assignments for each course (paper) in a semester shall be written on separate sheets.

E. Submission of Assignments and Deadlines



22. Assignments may be sent by registered post or reliable courier to: The Director, School of Lifelong Learning, Kannur University, Thavakkara, Civil Station P.O., Kannur, PIN 670002. The last date for receipt of assignments **by post** is **26.10.2026, Monday**.

23. The candidates may submit Assignments **in person** at the office of the School of Lifelong Learning, Kannur University, Thavakkara (Students' Amenity Centre), on the dates in the schedule given below: (**Time: from 10.30 am to 1 pm (FN) and 2 pm to 4.30 pm (AN))**

(i) B.Com

Register Number of Candidates	Date & Time
GB24BS0001-GB24BS0088 GK24BS0001-GK24BS0014 GP24BS0001-GP24BS0009 SE24BS0001 CA24BS0001-CA24BS0003	22/10/2026 (Thursday) - FN
KM24BS0001- KM24BS0044 SS24BS0002- SS24BS0042 PR24BS0002-PR24BS0021 PP24BS0001-PP24BS0027	22/10/2026 (Thursday) - AN
NG24 BS0002-NG24BS0027 MG24BS0001-MG24BS0017	23/10/2026 (Friday) - FN
SN24BS0002-SN24BS0111	23/10/2026 (Friday) - AN

(ii) BA Political Science

Register Number of Candidates	Date & Time
GB24APS007-GB24APS016 GP24APS002 PR24APS001 SS24APS001-SS24APS004	22/10/2026 (Thursday)- FN
GM24APS001-GM24APS050	26/10/2026 (Monday) - AN

(iii) BA Afzal Ul Ulama

Register Number of Candidates	Date & Time
GB24AUL001-GBAUL008 KM24AUL001-KM24AUL004 PR24AUL001-PR24AUL005	



SE24AUL001-SE24AUL003	23/10/2026 (Friday)- FN
SN24AUL002-SN24AUL004	
SS24AUL001	
NG24AUL001	
GP24AUL001	

(iv) BA Arabic & Islamic History

Register Number of Candidates	Date & Time
SS24AAI001-SS24AAI021	23/10/2026 (Friday) - FN
GB24AAI001	
GP24AAI003-GP24AAI005	
PR24AAI001-PR24AAI003	
SN24AAI001-SN24AAI027	23/10/2026 (Friday) - AN
KM24AAI001-KM24AAI016	
CA24AAI001-CA24AAI009	

(v) BBA

Register Number of Candidates	Date & Time
PP24BBA001-PP24BBA046	24/10/2026 (Saturday) - FN
NG24BBA001-NG24BBA024	
GB24BBA001-GB24BBA028	
SSE24BBA001-SE24BBA005	
SS24BBA001-SS24BBA006	
GP24BBA001-GP24BBA004	
CA24BBA001	
GK24BBA001	
KM24BBA001-KM24BBA031	24/10/2026 (Saturday) – AN
SN24BBA001-SN24BBA149	
PR24BBA001-PR24BBA036	26/10/2026 (Monday) - FN
GM24BBA001-GM24BBA024	

(vi) Urdu & Islamic History

Register Number of Candidates	Date & Time
GB24AUI002-GB24AUI044	23/10/2026 (Friday) - FN
GP24AUI001	



(vii) BA History

Register Number of Candidates	Date & Time
GB24AHI002-GB24AHI042	26/10/2026 (Monday) - FN
MG24AHI001-MG24AHI021	
NG24AHI001-NG24AHI020	
PR24AHI001-PR24AHI007	
PP24AHI003-PP24AHI010	
GP24AHI001	
SN24AHI001-SN24AHI021	26/10/2026 (Monday) - AN
KM24AHI001-KM24AHI012	
SS24AHI001-SS24AHI029	

(viii) BA English

Register Number of Candidates	Date & Time
GB24AEG001-GB24AEG022	26/10/2026 (Monday) - FN
SS24AEG001	
GP24AEG001	
GK24AEG002	
KM24AEG001-KM24AEG020	26/10/2026 (Monday) - AN
SN24AEG001-SN24AEG014	

(ix) BA Malayalam

Register Number of Candidates	Date & Time
PP24AMA001-PP24AMA012	26/10/2026 (Monday) – AN
GB24AMA001	
GK24AMA001	
SN24AMA001	

**x) BCA**

Register Number of Candidates	Date & Time
SN24BCA001-SN24BCA030	22/10/2026 (Thursday) – FN
SN24BCC031-SN24BCA055	22/10/2026 (Thursday) – AN

24. Online or email submissions of assignments are not permitted. Typed assignments, photocopies, or reproductions will not be accepted.

25. Candidates will not be permitted to revise and resubmit assignments once submitted

26. Assignments with spiral binding, hard binding, laminations, plastic sticks, plastic covers, and transparent/coloured plastic sheets are not allowed. Candidates shall use a simple white tag, thread, or twine to tie the assignment for each course (course). All assignments for a programme, tied separately, shall be placed in a single cover for submission. The name of the programme and the Enrolment number of the candidate should be furnished on the cover.

27. All assignments for courses (papers) of a semester shall be submitted together.

28. **Assignments not complying with these instructions will be rejected without notifying the candidate.**

29. Candidates are advised to keep a photocopy of their assignments and the receipt from the courier or Post Office for reference.

F. Evaluation of Assignments

29. Assignments will be evaluated based on content, ideas, logical sequence, and innovative idea presented, among other criteria.

30. **There will be no re-evaluation /improvement of assignments.** No complaints or requests for grievance redressal regarding Continuous Comprehensive Assessment will be considered after one month from the publication of results.

G. For the attention of candidates enrolled in the BCA Programme

31. In the case of the DSC (Major) course with practical in Computer Application, the Continuous Comprehensive Assessment (CCA) shall be based on the following components:

CCA (DSC – Major)	Components
CCA – Theory Part (25 marks)	a. Test Paper
	b. Assignment
	c. Viva / Seminar / Case Study



CCA – Practical Part (10 marks)	a. Lab Skills and Punctuality
	b. Observation Book
	c. Test

The Continuous Comprehensive Assessment (CCA) for a total of 35 marks (25 + 10) for the DSC (Major) course in Computer Application with practical , as detailed above, shall be awarded by the faculty member handling the practical classes.

32.For candidates enrolled in the three year BCA Programme (FYUGP Pattern) of 2024 admission, the Continuous Comprehensive Assessment (CCA) for **VAC, SEC, and DSC (Major) without practical**, courses in the fourth Semester shall be based on assignments and as per the instructions given at sl no 1 to 30 above. BCA candidates need to submit the assignment of the DSC – Major course - KU4DSCCAP2O7 Software Engineering (DSC course without practical) along with the assignment of other courses(SEC,VAC) , to the Director, School of Lifelong Learning. **However, candidates enrolled in the BCA Programme shall remit the fee of ₹540/- (Rupees Five Hundred and Forty Only) (₹ 90 per paper)** towards the fee for Assignment of all the courses of fourth semester including the course with practical.

We wish you the best in completing and submitting the assignments by the deadline.

(Sd/-)

Prof. (Dr.) RAJKUMAR K K
Director incharge (SLL)

